

You're invited to join us...

Day 1: January 14, 2004

Time: 8:00 a.m. – 4:00 p.m.

Day 2: January 15, 2004

Time: 10:00 a.m. – 5:30 p.m.

**Place: St. Francis
Medical Center
Lil iha Weinberg
Conference
Rooms A/B
2226 Lil iha Street**



\$225 for HRC Members
\$255 for Non-Members

Target Audience:

This workshop is for individuals already familiar with the HIPAA Security Rule requirements and general information security principles and practices.

It will be particularly useful for CTOs, CIOs, Security Officers, Security Administrators, Auditors, IS/IT professionals, Governance/Compliance professionals, Risk managers, Privacy Officers

Early Registration Deadline:

November 20, 2003

For More Information,
Contact:

Hawaii Health Information Corporation
600 Kapiolani Blvd., Suite 406
Honolulu, HI 96813
www.hhic.org/hipaa

Phone: 808-534-0288

Fax: 808-534-0292

Email: calcantara@hhic.org



Implementing HIPAA Security

Advanced 2-day Workshop

Goals/Objectives.... “Why Attend?”

- Gain an **in-depth understanding** of the HIPAA Security Rule including its scope and true deadline
- Learn what the government means by “**addressable**” specifications and how to comply with them – are they really optional?
- Examine the underlying intent of each standard and specification
- Drill down to **practical examples** of how to comply with each requirement
- Explore the significance of information security business processes: **don't let the technology tail wag the dog**
- **Learn what technologies and other controls the experts consider “reasonable”**

Special Guest Speaker



Kate Borten

QUALIFICATIONS & EXPERIENCE

- Nationally recognized expert in health information security and privacy
- Chair, national conference on health information security (HealthSec), 1998-2000
- Author, *HIPAA Security Made Simple* (HCPro, 2003)
- Advisor & contributor, “Briefings on HIPAA,” “Information Security Management Handbook,” and other publications
- Selected to participate in JCAHO-NCQA national confidentiality workshop
- Frequent speaker at conferences sponsored by AHIMA, AMIA, CHIME, CPRI, HIMSS, WEDI, & other leadership organizations
- Certified Information Systems Security Professional (CISSP), the most widely-recognized and comprehensive certification in the field
- 20+ years at Harvard University teaching hospitals, health centers, and physician practices
- Information security head at Massachusetts General Hospital
- Chief Information Security Officer at CareGroup in Boston

Supported By:
**HIPAA Readiness
 Collaborative Members**

Adventist Health
 Aloha Care
 Big Island Substance Abuse Council
 Benton Chun M.D., LLC
 Clinical Laboratories of Hawaii
 Diagnostic Laboratory Services, Inc.
 Gamma Knife Center of the Pacific
 Hawaii Medical Association (HMA)
 Hawaii Primary Care Association (HPCA)
 Hawaii Health Systems Corporation (HHSC)
 Hawaii Medical Services Association (HMSA)
 Hawaii Pacific Health (HPH)
 Helping Hands Hawaii
 Hina Mauka
 Kaiser Permanente
 Kuakini Medical Center
 Leeward Radiation Oncology
 MDX Hawaii
 Medical Services of the Pacific, LLC
 Paniola Country Pediatrics
 Papa Ola Lokahi
 Queen's Medical Center
 Rehabilitation Hospital of the Pacific
 Shriner's Hospital for Children
 St. Francis Healthcare System of Hawaii
 State of Hawaii Department of Attorney General
 State of Hawaii Department of Education
 State of Hawaii Department of Health
 State of Hawaii Department of Human Services
 State of Hawaii Department of Public Safety
 State of Hawaii Employer-Union Health Benefits
 Trust Fund
 Team Praxis
 University Health Alliance
 VantageMed
 Wahiawa General Hospital
 Waianae Coast Comprehensive Health Center

Special Mahalo to

**Hawaii Medical Services Assn.
 Hawaii Health Systems Corp.
 St. Francis Healthcare System of
 Hawaii**

**PLEASE COMPLETE AND RETURN
 VIA MAIL OR FAX TO:**

**Hawaii Health Information Corporation
 c/o Candace Alcantara
 600 Kapiolani Blvd., Suite 406
 Honolulu, HI 96813
 Fax: (808) 534-0292**



Implementing HIPAA Security: Advanced 2-Day Workshop

Registration Form

Yes! I would like to attend Implementing HIPAA Security: Advanced 2-Day Workshop

Sign up for:

<input type="checkbox"/> Early Registration HRC Member	Save \$15!	Payment Due: By Nov. 20	Price: \$225.00
<input type="checkbox"/> Early Registration Non-HRC Member	Save \$20!	By Nov. 20	\$255.00
<input type="checkbox"/> Registration HRC Member		Nov. 21-Jan. 9	\$240.00
<input type="checkbox"/> Registration Non-HRC Member		Nov. 21-Jan. 9	\$275.00

Method of Payment

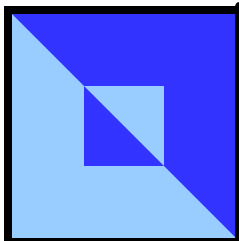
Make checks payable to: Hawaii Health Information Corporation
 Mail check with registration form to: 600 Kapiolani Blvd., Suite 406, Honolulu, HI 96813

<input type="checkbox"/> Check Enclosed	Full Name (Print)
<input type="checkbox"/> Charge My Credit Card	Title (Print)
<input type="checkbox"/> Visa	Organization (Print)
<input type="checkbox"/> MasterCard	Address (Print)
Credit Card #	City Zip
Card ID (3-Digit Security Code)	Phone Fax
Exp. date	E-mail

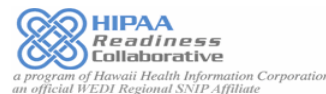
Name (as shown on credit card) Signature

Kate Borten, renowned national privacy and security expert, will be pleased to answer your HIPAA Security/Privacy Implementation questions. Please print your question or topic that you would like Ms. Borten to address in the space provided below:

HHIC reserves the right to cancel the workshop due to low attendance. HHIC will notify pre-registered attendees and return any fees if the workshop is cancelled.
No refunds will be given for "no-shows" or cancellations after November 30, 2003. You may send a substitute; please e-mail calcantara@hhic.org.



Implementing HIPAA Security: Advanced



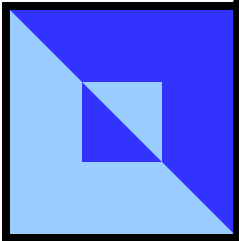
Day 1 Agenda

January 14, 2003

Day 1 Advanced Workshop Goals:

This workshop prepares healthcare professionals, managers, technical administrators and professionals for HIPAA regulatory compliance (a) by providing an in-depth understanding of the Security Rule requirements and (b) by drilling down reasonable and best practice information security measures to guide attendees in HIPAA compliance.

8:00 – 8:30 a.m.	Registration and Continental Breakfast
8:30 – 10:30 a.m.	Part I – Quick HIPAA Security Overview <ul style="list-style-type: none">•Why security? Basis for the Rule•And the real compliance date is ...•Penalties and enforcement Part II – Security Rule Structure and Terms <ul style="list-style-type: none">•Required standards•Flexible and reasonable•“The Matrix”•Are “addressable” specifications optional?
10:30 – 10:45 a.m.	BREAK
10:45 - 11:30 a.m.	Part III – Organizational and Other General Requirements <ul style="list-style-type: none">•Business associates•Group health plans•Policies and procedures
11:30 a.m.– 12:15 p.m.	LUNCH
12:15 – 1:30 p.m.	Part IV – Administrative Safeguards <ul style="list-style-type: none">•Security management process•Assigned security responsibility•Workforce security
1:30 – 3:00 p.m.	Administrative Safeguards (continued) <ul style="list-style-type: none">•Information access management•Security awareness and training•Security incident procedures
3:00 – 3:15 p.m.	BREAK
3:15 - 3:45 p.m.	More Q&A
3:45 - 4:00 p.m.	Evaluations
4:00 p.m.	Closing



Implementing HIPAA Security: Advanced



Day 2 Agenda

January 15, 2003

Day 2 Advanced Workshop Goals:

Prepare healthcare professionals, managers, and technical professionals for HIPAA regulatory compliance by exploring reasonable and best practice measures that will guide attendees in Rule compliance.

10:00 a.m. – 11:30 a.m.	(Day 1 continued) Part IV – Administrative Safeguards <ul style="list-style-type: none">•Contingency plan•Evaluation•Business associate contracts
11:30 a.m. - 12:30 p.m.	Part V – Physical Safeguards <ul style="list-style-type: none">• Facility access controls• Workstation Use• Workstation security• Device and media controls
12:30 – 1:15 p.m.	LUNCH
1:15 – 3:00 p.m.	Part VI – Technical Safeguards <ul style="list-style-type: none">• Access control• Audit controls• Integrity• Authentication• Transmission security
3:00 – 3:15 p.m.	BREAK
3:15 - 4:30 p.m.	Part VII – Reinforcing Safeguards for Non-Electronic PHI <ul style="list-style-type: none">• Paper• Oral
4:30 - 5:15 p.m.	More Q&A
5:15 - 5:30 p.m.	Evaluations
5:30 p.m.	Closing